



Empowering the Agricultural Sector since 1895

DENBIGH AGRICULTURAL INDUSTRIAL & FOOD SHOW – August 4-6, 2024 Exhibitor’s Contract – Terms and Conditions

The **Denbigh Organizing Committee** is hereafter referred to as the **Denbigh Secretariat**.

The applicant; _____ is hereafter referred to as the **Exhibitor**.
(Name of Company)

1. PAYMENT TERMS

1.1 Contacts must be signed by the **authorized signatories** and returned to the **Denbigh Secretariat** by the following deadlines:

1.2 A 50% deposit of the total amount is required to confirm booking by May 31, 2024 and the deadline for final payment is June 28, 2024. **There will be no refund after this date.**

1.3 Basic rates per booth and entitlements are as follows:

Tick appropriate box:

Select:	Booth	Entitlements	Zone 1	Zone 2	Zone 3
	10 x 10	3 exhibitor’s passes, 1 car passes	\$ 120,000.00	\$ 110,000.00	\$ 100,000.00
	20 x 10	4 exhibitor’s passes, 2 car passes	\$ 160,000.00	\$ 140,000.00	\$ 120,000.00
	20 x 20	5 exhibitor’s passes, 2 car passes	\$ 200,000.00	\$ 170,000.00	\$ 150,000.00

1.4 **All cheques must be made payable to JAMAICA AGRICULTURAL SOCIETY.**

2. ALLOCATION OF BOOTH SPACE

2.1 The **Denbigh Secretariat** reserves the right to allocate booth space. Locations **cannot** be changed or transferred without the permission of the **Denbigh Secretariat**.

2.2 The **Exhibitor** is not permitted to lend, sublet or exchange booths with third party or another exhibitor.

SITE AND BOOTH INFORMATION

3. SALE OF PRODUCTS ON SHOWGROUNDS

3.1 Direct sales and/or retail of consumer products are prohibited without prior written approval from Denbigh Secretariat.

3.2 **Exhibitors** are **not** allowed to damage or deface the showground in any way.

3.3 **Exhibitors** are **not** allowed to erect any signs or banners outside their allotted area.

3.4 The Society and its organizers are not liable for any damage that occurs to an exhibitor's goods/property over the three (3) days.

4. SCOPE OF EXHIBITS

4.1 **Exhibitors** using any excessive amounts of appliances or electrical gadgets as determined by the **Denbigh Secretariat** will be charged a fee according to the items for additional electricity.

4.2 **Exhibits** shall be limited to the items that the **Exhibitor** produces in Jamaica. The following items shall **not** be allowed:

- Weapons, guns, inflammables, explosives, poisons, radioactive material/products, contrabands.
- Items that may infringe on the patent or design rights of other products will be prohibited.

4.4 **Exhibitors** are required to keep their area clean. In cases where products are being sampled, adequate garbage bins must be provided by the **Exhibitor**.

5. COMPLIANCE

5.1 **Exhibitor** shall assume all responsibility for compliance with all pertinent ordinances, regulations, and codes of duly authorized governing bodies concerning fire, safety and health, together with the rules and regulations of the operator and owner of the property wherein the trade fair is being held. In the best interest of the trade fair, the **Denbigh Secretariat** shall have full power to interpret, amend and enforce all rules and regulations.

6. BASIC SERVICES

6.1 The following basic services will be provided:

Electricity (will be provided): please indicate if electrical outlet is required. All other facilities, such as backing boards, table covers and any other items required must be provided by the Exhibitor.

6.2 Electrical Outlet

A certified Contractor is assigned for the duration of the Show. The booth space will have available 110v duplex outlet (s) as required.

6.3 Trestle Tables and Chairs

- 10x10 booth space will be provided with one (1) Trestle Table and two (2) Chairs
- 20x10 booth space will be provided with one (1) Trestle Table and two (2) Chairs
- 20x20 booth space will be provided with one (2) Trestle Table and two (4) Chairs

6.4 OTHER

Other services include first aid station, fire safety, garbage disposal, information booth, daily cleaning of common areas and adequate security.

7. SPECIAL SERVICES

7.1 The following special services may be provided at an extra cost the Exhibitor:

- Additional chairs \$500.00 each
- Additional tables \$4,500.00 each
- Additional outlets for 110v duplex \$5,000.00 each.
- Additional outlets for a 220v \$10,000.00 each

Outline options selected in table below.

Selected Options:	Amt.	\$
Additional chairs		
Additional tables		
Additional 110v outlets		
Additional 220v outlets		
Total Cost		

EXHIBITOR AGREEMENT

COMPANY NAME: _____

NATURE OF BUSINESS: _____

AUTHORIZED CONTACT NAME: _____

POSITION: _____

ADDRESS: _____

TELEPHONE NO: _____ FACSIMILE NO: _____

WE HEREBY AGREE TO ALL TERMS AND CONDITIONS SET OUT IN THE EXHIBITOR'S CONTRACT AND ATTACH CHEQUE NO. _____ IN THE AMOUNT OF: \$ _____ OR CASH IN THE AMOUNT OF \$ _____

AUTHORIZED SIGNATURE: _____

POSITION: _____

DATE: _____

EMAIL: _____

INTERNAL USE ONLY

DATE APPLICATION RECEIVED: _____

CHEQUE NO: _____ AMOUNT: _____

BOOTH ASSIGNED: _____

DENBIGH SECRETARIAT _____ DATE _____

Please complete and return to the Denbigh Secretariat:
67 Church Street, Kingston, Jamaica
Telephone: (876) 922- 0610-2; 876-948-2901
Email: adminjas114@gmail.com; jasceoffice@gmail.com
Website: www.jas.gov.jm